



Cheektowaga Police Department

3223 Union Road Cheektowaga, New York 14227

Phone (716) 686-3521 Fax (716) 681-3026

Brian F. Coons, Chief of Police

APPLICATION TO INSPECT POLICE RECORDS FREEDOM OF INFORMATION (FOIA) REQUEST FORM

APPLICATION INFORMATION

Name _____

Address _____

City/Town/Village/State/Zip _____

Phone Number(s) _____

Email Address: _____

Today's Date _____

RECORD INFORMATION – Please fill in as much information as is known about the requested record(s).

Title/Subject/Nature of record _____

Complaint number _____

Approximate date(s) _____

Address of Occurrence _____

General Description of Record _____

Relationship to Request: _____

**YOU WILL BE NOTIFIED WHEN THE REQUESTED
RECORDS ARE AVAILABLE.
PLEASE NOTE: REQUEST WILL BE HELD FOR 60 DAYS.
IF NOT PICKED UP IN 60 DAYS, IT WILL BE DESTROYED.**